

Instructions for Uploading Documents:



Scan QR Code or visit:

<https://www.tamuk.edu/enrollment-management/admission/future-students/ftic-transfer/uploaddocs.html>

to access upload site directly or follow the steps below.

Step 1: Go to TAMUK.edu home page.

Step 2: Select “Undergraduate Admission” from the 3 -1ID 6 >>BD7Csp do-1 (i)ydu/Step 2 Undergraduate(U)2 (K)2 (.)

Instructions for Scanning Documents Using iOS Enabled Devices (Apple):

Step 1: Open your “Notes” app and create new Note

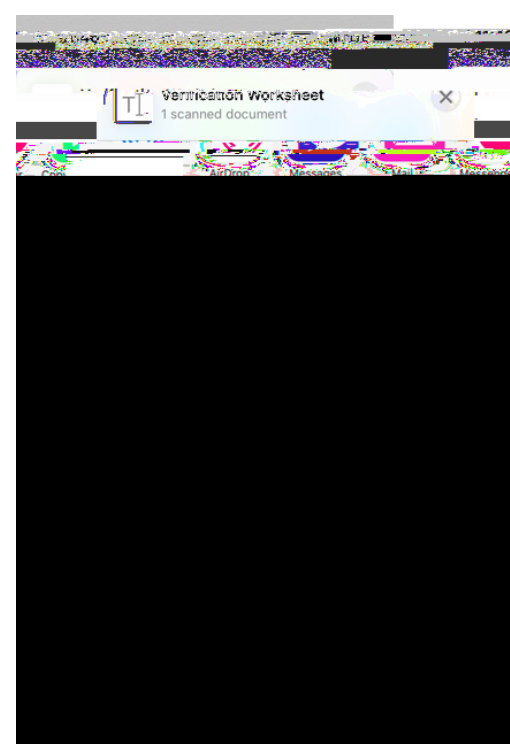
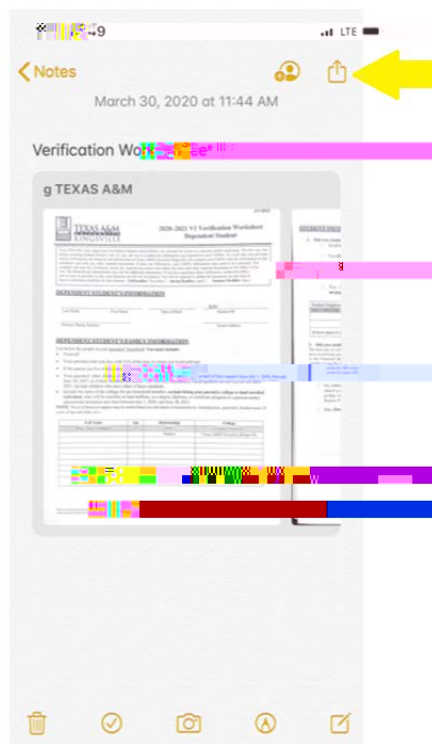
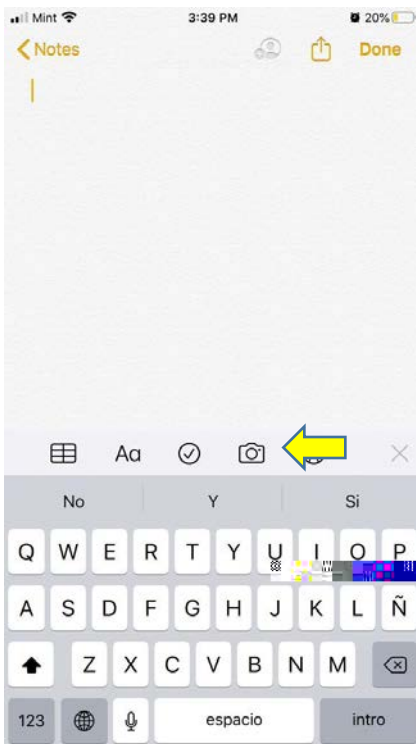
Step 2: Activate your camera by clicking on the camera icon and then select “Scan Documents” from the displayed options

Step 3: Scan all documents by placing camera over each document and taking a picture. You will have the ability to adjust borders in order to ensure that the full document is scanned. If satisfied, select “Keep Scan,” and proceed to next page. Once you have scanned all documents, click “Save.”

Step 4: Next click on the Share/Upload icon and select “Save to Files” from the options provided and Save to “On My iPhone/iPad” option.

Step 5: Access the “Upload your documents” online form, fill out your information, select “Choose File,” select “Browse” from options in order to access your scanned documents, select department you wish to submit documents to from drop-down menu, click on “I’m not a robot,” and then “Submit”.

Instructions Screenshots:



Instructions for Scanning Documents Using Android Enabled Devices:

