

TO ALL CANDIDATES FOR SUMMER 2024 GRADUATION

1. General Plan: The Summer 2024 Commencement exercises will be held in in the Steinke Physical Education Center on Friday, August 9, 2024. There will be two ceremonies one at 10:00 a.m. and one at 1:00 p.m. Seating will be reserved for degree candidates and faculty; seating of all guests, however, will be on an unreserved, first-come, first-serve basis.

10:00 a.m.

**Agriculture and Natural Resources
Arts and Sciences**

1:00 p.m.

**Business Administration
Education and Human Performance**

6. Graduating with honors: Please note if you are planning to graduate with honors grade changes must be processed and approved within one week from graduation date. Once the Registrar's Office completes end of term process, grade changes that could impact your honors, may not get updated.

7. Incomplete Grades or Change of Grades: Any student who has an **I** in a course from a previous semester or term is responsible for completing the course no later than **August 1, 2024**, and reminding his/her instructor that the final grade must be submitted to the Office of the Registrar no later than **9:00 a.m. on August 12, 2024**. The removal of an **I** and any other grade changes must be reported by the student to his/her Dean on or before this date.

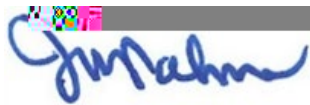
8. Repeated Courses: All candidates must file a "Request for Adjustment of Repeated Courses" form to update their GPA and grades. The form is available on the Office of the Registrar webpage at <http://www.tamuk.edu/registrar/forms.html> and should be submitted to the Office of the Registrar no later than **August 7, 2024**. Courses being repeated this semester should also be included so that all changes may be made on your academic record in time for the final graduation check-out. If you have any questions, call (817) 257-0000 or email registrar@tamuk.edu.

three (3) hours in excess of the minimum number of semester credit hours required for the degree. Eligibility requirements and application for the rebate are located at http://www.tamuk.edu/academicaffairs/files_aa/forms/tuitionrebatecomplete.pdf.

The rebate for eligible students is a maximum of \$1,000. To apply for the rebate, please complete the application and submit to your academic dean prior to graduation.

16. Special Accommodations and Service Animals: If you are a graduating student and require special accommodations, please contact the Office of the Provost at (361) 593-3106 or provost@tamuk.edu. A [Student Graduation Assistance Request Form](#) should be completed at least one month prior to commencement activities. Only Service Animals will be permitted to walk with the graduating student. No Emotional Support Animals will be allowed in the ceremony. While every effort will be made to accommodate assistance needs, the university may be unable to fulfill last-minute requests. If you have any questions, please call (361) 593-3106 or email provost@tamuk.edu.

Sincerely,



James M. Palmer, Ph.D.
Provost and Senior Vice President for Academic Affairs