

**CONTINUATION/TENURE REVIEW ACTIVITY SCHEDULE  
FIRST YEAR THROUGH THIRD YEAR PROBATIONARY SERVICE  
SPRING 2024**

Office of the Provost  
*(This schedule is subject to change or modification as necessary)*

<b>DEADLINE</b>	<b>ACTION</b>
Before the end of Fall semester and no later than (NLT) December 1	Department Chair should notify tenure-track faculty members who are in their first, second or third year of probationary tenure-track status to begin preparing their E-Portfolio.
NLT January 19	First, second, and third year probationary faculty members submit completed E-Portfolio to Blackboard course.

NLT January 22