

# **CONTINUATION/TENURE REVIEW SCHEDULE**

## **First Year** of Probationary Service

**2017-2018**

Office of the Provost

**CONTINUATION/TENURE REVIEW SCHEDULE**  
**Second Year** of Probationary Service  
**2017-2018**

# CONTINUATION/TENURE REVIEW SCHEDULE

## Third through Fifth Year of Probationary Service

### 2017-2018

Office of the Provost

*If a department and/or college does not publish and provide to all faculty a schedule of events with deadlines for tenure at the initial meeting of the academic year, then the schedule for continuation/tenure review as published below by the Office of the Provost and Vice President for Academic Affairs shall become the schedule for faculty who are applying for tenure during the academic year. Faculty who do not attend the initial meeting of the academic year may obtain a copy of the schedule from their department chair or dean.*

### **All Deadlines Are Firm**

#### **SCHEDULE FOR FACULTY IN THEIR THIRD THROUGH FIFTH YEAR PROBATIONARY SERVICE AT THIS INSTITUTION**

*Reminder – System Policy states, “In lieu of the annual performance review in the fourth year, all tenure track faculty shall receive a comprehensive review...”*

#### **DEADLINES**

After Fall Semester and no later than (NLT) February 23	Third through fifth year probationary faculty member submits the evaluation packet to his/her immediate administrative supervisor, normally the department chair.
NLT March 2	Department chair calls a department tenure committee meeting of all tenured faculty in the department to review third through fifth year probationary faculty. Department chair ensures that committee members have access to the candidate's evaluation packet, and to Section B5 of the Faculty Handbook.
NLT March 9	Department committee submits its recommendations to the department chair.
NLT March 23	Department chair submits his/her recommendations and recommendations of the department committee to the college dean who without delay forwards them to the college tenure committee.
NLT April 6	College tenure committee completes the evaluation of third through fifth year probationary faculty member and submits its recommendation to the college dean.
NLT April 20	College dean decides for or against continuation and notifies the faculty member and the Provost of the decision.