

goals/ policies through activities the first week of the course. Simply providing the syllabus or even reading it to the students is insufficient. A 'reconnaissance' or similar exercises are more effective.

2 Actively engage the class during lectures by requiring audience participation. This can be achieved by asking direct questions as materials are being presented or splitting them into groups for discussions and having them report their answers to the class as a whole. Be sure to provide encouraging comments to

**“Five Quick Tips learned from ACUE”
Submninstructor and the course.**

2) Set clear and transparent expectations for students. Students should be able to know what they

They should understand what participation will be expected and how they will be evaluated. This will help them have a better chance to meet expectations. 3) Provide rubrics, examples, and checklist for targeted improvement. This will help students monitor their own work and clearly understand expectations. Giving students the rubrics will also help the instructor grade more efficiently. This also helps engage students in the learning process, improve student motivation, and develop competence in self-evaluation. 4) Provide timely,

actionable, focused and specific feedback on student work and offer opportunities to use feedback for revision. Giving students constructive feedback immediately on how they did or what can be done allows them to track their progress and improve their work. It is important to give timely feedback because students can forget what they did on their work and can't use the feedback effectively. Providing students a chance to revise their work helps them gain a deeper understanding of their progress, reinforces great work in the future, and also encourages them to learn from their mistakes.

5) Seek feedback from your students on a regular basis. Any solicited feedback (i.e. anonymous surveys, Stop/Start/Continue exercise, mid-semester feedback or course evaluation, etc.) help to ensure the instructor can address concerns and make subtle changes, which will have the greatest impact on students' learning.