

Texas A&M University

		Account Number	Sub-Account Number	Object code	Vendor	Amount	Description of Expense	PTS Initials
3	50%	3						
3	50%	3						
3	50%	3						
3	50%	3						
3	50%	3						
3	50%	3						

Do not mail cash.

Reimbursement has been made for the following reason:

Expense Report Name & Key	
Original Account & Obj Code	

Department Name: _____

Submitted by: _____ Date: _____

E-mail: _____ Phone Number: _____

Texas A&M University - Kingsville
 Procurement and Travel Services
 700 University Blvd., MSC 212
 Kingsville, Texas 78363

Contact Information: Scard@tamuk.edu