

# TEXAS A&M UNIVERSITY-KINGSVILLE

Title: Sole Source Justification

Procedure No.: PP-120

Date: 6/5/96

## I. Purpose

To Define the requirements of Sole Source Purchases.

## II. Scope

This Procedure will apply University wide.

## III. General

It is the policy of the University to make purchases under a competitive environment whenever possible. Purchases of equipment, supplies, or services available only from one vendor or under one brand name are considered Non Competitive or Sole Source. All purchases above the "no bid limit".002 i(it (u)8(r)-26-4( b)-4(r)e co)-s6,[ 3(titiv)5(e)-3( )-2(ch)8( antitiv)61( )].16 >>BDC74(r)e cotmietmi(ill a)-3( )Tj

Texas A&M University-Kingsville

**Justification for Sole Source Purchase**

5) Will the item be used with existing equipment?  Yes  No

If yes, as a repair/replacement part?  Yes  No

as a component to be interfaced with the existing equipment?  Yes  No

Give Brand and Model number of existing equipment:

\_\_\_\_\_

as an accessory or option?  Yes  No

to match existing equipment?  Yes  No

for reasons of interchangeability?  Yes  No

Will installation be required?  Yes  No

6) Give any additional information you feel may aid the buyer in processing this requisition.

Department Name: \_\_\_\_\_

Account Name: \_\_\_\_\_

Account Number