What is the Work/Life Solutions Program?

Work/Life Solutions is provided by GuidanceResources® and offers counseling, legal and nancial consultation, work-life assistance and crisis intervention services to all our employees and their household family members.

Why provide Work/Life Solutions?

Because we care about our employees and their dependents. Work/Life Solutions can be used free of charge as needed when you or your dependents are facing emotional, nancial, legal or other concerns.

Are the services con dential?

Yes, Work/Life Solutions is strictly con dential. No information about your participation in the program is provided to your employer.

Why might my family or I use the services?

There are many reasons to use these services. You may wish to contact Work/Life Solutions if you:

- Are feeling overwhelmed by the demands of balancing work and family
- Are experiencing stress, anxiety or depression
- · Are dealing with grief and loss
- Need assistance with child or elder care concerns
- · Have legal or nancial questions
- Have concerns about substance abuse for yourself or a dependent

What happens when I call?

When you call, you will speak with a GuidanceConsultant[™], a master's- or PhD-level counselor who will collect some general information about you and will talk with you about your needs. The GuidanceConsultant will provide the name of a counselor who can assist you. You can then set up an appointment to speak with the counselor over the phone or schedule a face-to-face visit.

What counseling services does Work/Life Solutions provide?

Work/Life Solutions provides free short-term counseling with counselors in your area who can help you with your emotional concerns.

If the counselor determines that your issues can be resolved with short-term counseling, you will receive counseling through