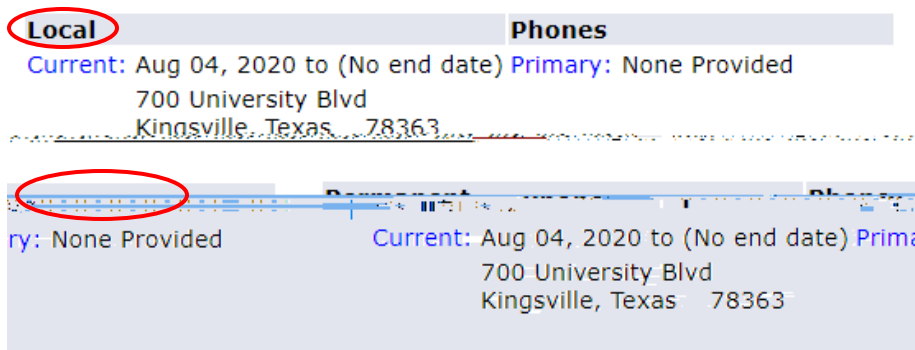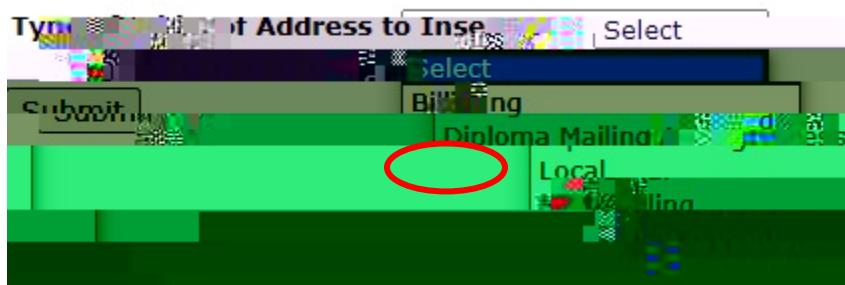- You will log onto JNET, go to the Academic Records Tab, then select Update Addresses and Phone:

- If you have multiple address types, they would be listed as such:

- If you need to add a Local Address, select Local from the drop down menu:

- Enter your address information as shown and then click the Submit button:

Local			
		Valid From This Date:MM/DD/YYYY	08/04/2020
		Until This Date:MM/DD/YYYY	
		Address Line 1:	700 University Blvd
		Address Line 2:	
		Address Line 3:	
		City:	Kingsville
		State or Province:	Texas
		ZIP or Postal Code:	78363
		County:	Not Applicable
		Nation:	Not Applicable

- Your address should now show as a Local Address:

Local   **Phones**

Current: Aug 04, 2020 to (No end date) Primary: None Provided
      700 University Blvd
      Kingsville, Texas   78363