Introduction

Technical support staff, security administrators, system administrators, and others at Texas A&M University-Kingsville (TAMUK) may have information resource physical facility access

- 4. The process for granting card or key access to information resource facilities must include the approval of the person responsible for the information resource.
- 5. Access cards or keys must not be shared or loaned to others.
- 6. When an individual's physical access requirements change and access to information resource facility is not needed:
 - a. Keys that are no longer required must be returned to Physical Plant.

b.