TYPE OF CONTRACT	TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE

TYPE OF CONTRACT	TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE CONTRACTS (Less than $100,000)

TYPE OF CONTRACT	TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE CONTRACTS (Less than $100,000)	AUTHORIZATION TO EXECUTE CONTRACTS ($100,000 or greater)*
Department Head, Interim Head, Acting Head			
9.1.6 Approval of Appointment Offers Appointment and accompanying salary changes for faculty members appointed as Director of an Academic Administrative Services Center or Institute	¶ Dean ¶ PSVPAA	¶ PSVPAA	¶ PSVPAA
9.1.7 Approval of Appointment Offers Appointment and accompanying salary changes as Associate or Assistant Dean	¶ Dean ¶ PSVPAA	¶ PSVPAA	¶ PSVPAA
9.1.8 Approval of Appointment Offers Appointment and accompanying salary changes as Associate or Assistant Department Head, Departmental Division Head	¶ DC/AM ¶ Dean ¶ PSVPAA	¶ PSVPAA	¶ PSVPAA
9.1.9 Approval of Appointment Offers Faculty Appointments in Excess of Budgeted 100% Assignment			

TYPE OF CONTRACT		TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE CONTRACTS (Less than $100,000)	AUTHORIZATION TO EXECUTE CONTRACTS ($100,000 or greater)*
	rental for a specified period of TAMUK - owned equipment.			
	11.2.1 Rental Vehicles (Non- TAMUK Lessee)	¶ DC/AM	¶ CPO ¶ VPFCFO	¶ CPO ¶ VPFCFO
	11.2.2 Equipment	¶ DC/AM	¶ CPO ¶ VPFCFO	¶ CPO ¶ VPFCFO
	TAMU K as Lessee			
11.3	Equipment Lease with Purchase Option Rental of equipment for TAMUK use with fixed option to purchase within a specified period (five years or less).	¶ DC/AM	¶ CPO ¶ VPFCFO	¶ VPFCFO
11.4	Equipment Lease (Rental) Rental of equipment for TAMUK use for a specified period (five years or less).	¶ DC/AM	¶ CPO ¶ VPFCFO	¶ VPFCFO
12.	FEDERAL & STATE REGULATORY AGREEMENTS			
12.1	Permits, Licenses, Declarations, Applications Filed with Regulatory Agencies	¶ DC/AM	¶ AVPCO ¶ VPFCFO	¶ AVPCO ¶ VPFCFO
13.	FINANCIAL CONTRACTS t Treasury Services			
13.1	System Depositories (SP 22.02)	¶ Treasury Services ¶ PD > $10,000 ¶ OGC ≥ $200,000	¶ Treasurer ¶ DCIO	¶ Treasurer

TYPE OF CONTRACT	TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE CONTRACTS

TYPE OF CONTRACT	TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE CONTRACTS (Less than $100,000)	AUTHORIZATION TO EXECUTE CONTRACTS ($100,000 or greater)*
16.1.2.1 Non-Patent License Agreement (Technology Transfer) (System controlled or owned) trade secrets; non-patentable inventions/know-how; Plant Variety Protection Act; copyrights; etc.	¶ TI ¶ OGC ¶ VCR	¶ VCR approves and executes	
16.1.2.2 Non-Patent License Agreement (Technology Transfer) (Member controlled or owned) copyrights that are not assigned to System for commercialization	¶ VPR ¶ OGC	¶ VPR executes	
16.1.3.1 Trademark and Service Mark License (System controlled or owned)	¶ TI ¶ OGC ¶ VCR	¶ VCR approves and executes	
16.1.3.2 Trademark and Service Mark License (Member owned trademark licensed along with System IP)	¶ CEO ¶ TI ¶ OGC ¶ VCR ¶ VPR	VPFCFO approves for member and VCR approves and executes	
16.1.3.3 Trademark and Service Mark License (Member owned and System owned trademark of	¶ VPR ¶ OGC	¶ VPFCFO executes	
16.1.4.1 Software License (In-Bound) 16.1.4.2 Software License (Out-Bound) System Owned	See Section 22.3 herein. ¶	See Section 22.3 herein.	

TYPE OF CONTRACT	TYPICAL ROUTING FOR DEPARTMENTAL REVIEW	AUTHORIZATION TO EXECUTE CONTRACTS (Less than $100,000)	AUTHORIZATION TO EXECUTE CONTRACTS ($100,000 or greater)*
Contract limiting application to specific Department.	¶ Dean < $10,000	¶ CPO ¶ VPFCFO ¶ CA	¶ VPFCFO
22.3.2 System Offices Contract providing System Office or System-wide computing application.	¶ DC/AM < $10,000 ¶ Dean < $10,000	¶ DC/AM < $10,000 ¶ CPO ¶ VPFCFO ¶ CA	¶ VPFCFO
22.3.3 Intellectual Property (non through TI) Contract containing IP Provisions	¶ VPR	¶ CPO	¶ VPFCFO
22.4 Memberships Purchase of Organizational Affiliations for individuals, groups, or the institution.	¶ DC/AM < $10,000 ¶ Dean < $10,000	¶ DC/AM < $10,000 ¶ CPO ¶ VPFCFO ¶ CA	¶ CPO ¶ VPFCFO
22.4.1 Professional/Service Associations Purchase by TAMUS on behalf of an individual, group or the institution of a membership inhe			

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	associated with mineral estate, water & easements.			
24.	RESEARCH AGREEMENTS - Monetary categories above do not apply to this section			
24.1	Research agreements (where member is the prime contractor signing the agreement with the sponsor; or member is a subcontractor signing the agreement with the prime contractor or a higher-tier subcontractor). Includes grants, contracts, cooperative agreements, and consortium agreements	¶ Primary Investigator ¶ DC/AM ¶ CPO		

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	defined by Texas Government Code §2254.002 (accounting, architecture, optometry, medicine, land surveying, real estate appraising, and professional engineering). Agreements for outside counsel must comply with Section 19 herein.	¶ CPO ¶ AVPFS ¶ VPFCFO		
27.7	Statutory Consulting Services Acquisition of consulting services as defined by Texas Government Code §2254.021. Agreements for outside counsel must comply with Section 19 herein.	¶ DC/AM ¶ Dean ¶ CPO		

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	A&M System requirements as described in System Policy 25.07, §3(c).			
30.	UNCLASSIFIED/OTHER AGREEMENTS			
30.1	Nondisclosure/Confidentiality Agreements (Not Relating to Commercialization of System Intellectual Property or involving potential research collaboration)	¶ DC/AM ¶ Dean ¶ Vice President ¶ PSVPAA ¶ CEO	¶ CPO	¶ VPFCFO
30.2	Miscellaneous Agreements Contracts and agreements not specifically classified above or currently	¶ DC/AM ¶ Dean ¶ Vice President ¶ PSVPAA ¶ CEO	¶ CPO	¶ VPFCFO
		¶	¶	¶
		¶	¶	¶
		¶	¶	¶
		¶	¶	¶