

Enterprise Risk Management Standard Administrative Procedures 24.01.01.ERM.01 Fire and Life Safety Program	07/24/13 - Effective 02/01/19 - Revised ERM - Author
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Introduction

Compliance with Fire and Life Safety codes, standards, and procedures is essential to achieving the overall mission of the Texas A&M University-Kingsville (TAMUK). In providing a safe environment for students, faculty, staff and visitors, TAMUK is required to comply with the National Fire Protection Association's Fire Code (NFPA 1) Life Safety Code (NFPA 101), those codes and standards referenced therein, and established university Fire and Life Safety Standard Administrative procedures.

Purpose

This program is required as a supplement to System Policy 24.01 and System Regulation 24.01.01.

Procedures and Responsibilities

1. STANDARD ADMINISTRATIVE PROCEDURE

- 1.1 All members of the TAMUK community are required to support the university fire and life safety initiatives which include:
- a. Construction plans review of design and construction of new buildings for applicable fire and life safety code and accessibility compliance.
 - b. Construction plans review of design and construction of renovations within existing buildings for applicable fire and life safety code and accessibility compliance.
 - c. Review and inspection of campus activities and events that require such review by fire code for compliance with fire and life safety policies, codes, and standards.
 - d. Inspection of campus facilities for compliance with fire and life safety policies, codes, and standards.
 - e. Oversight of preventative maintenance of fire and life safety systems.

2. RESPONSIBILITIES

- 2.1 TAMUK Enterprise Risk Management (ERM) is responsible for the following:
- a. Establishing, communicating, and maintaining fire and life safety policies and initiatives for continued compliance with governing codes and standards.
 - b. Offering opportunities for training and education related to fire prevention and compliance with fire and life safety policies, codes, and standards.
 - c. Serving in the appointed role of Authority Having Jurisdiction (AHJ) as defined by fire code and delegated by TAMUS for all issues pertaining to fire and life safety compliance.

- b. Ensuring that construction, renovation, or alteration projects are in compliance with applicable codes and standards as related to engineering, architecture, and fire and life safety.
- c. Assisting in the coordination and oversight of preventative maintenance of fire and life safety systems.

2.3 Faculty, Staff, and Administrators are responsible for the following:

- a. Communicating any renovation, alteration, and change in use of facility space under their purview to ERM for review and approval prior to commencement of the project or change.
- b. Enforcing TAMUK fire and life safety policies.
 - i. Ensuring that all fire and life safety policy violations identified in areas under their purview are corrected.

2.4 Students enrolled at Texas A&M University-Kingsville are responsible for the following:

- a. Complying with all TAMUK fire and life safety policies.

Related Statutes, Policies, Rules or Requirements

[System Policy ~~201~~](#)

[System Regulation ~~201~~](#)

Definitions

Refer to System Regulation ~~201~~, for any applicable definitions.

Contact Office

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