



A member organization may be suspended from the Panhellenic Council for financial indebtedness or misconduct by decision of the Panhellenic Judiciary Board. Suspensions will entail loss of all Panhellenic Council privileges.

Section IV. Minimum Expectations

Each Member Sorority shall adhere to and abide by the following minimum expectations:

- A. Shall comply with all policies set forth by:
 - 1. The College Panhellenic Bylaws, Code of Conduct, and other policies.
- B. Shall maintain a minimum all-chapter and all-new member cumulative GPA of 2.50 each semester.
- C. Fulfill all financial obligations to the College Panhellenic (dues, fees, and fines).
- D. Shall submit the required membership rosters to the College Panhellenic President and Fraternity and Sorority Life Coordinator as follows:
 - 1. Active Member Roster: Shall be submitted within one week of the beginning of each semester.
 - 2. New Member Roster: Shall be submitted within one week of extending a bid to any New Member.
- E. Shall comply with the attendance policies for the College Panhellenic Council, General Body, and Panhellenic Judicial Committee, as outlined within these Bylaws.
- F. Participate in all events and activities sponsored by the College Panhellenic Council which require sorority representation.
- G. Refrain from using tobacco products or alcohol at any Panhellenic or Texas A&M University Kingsville Fraternity and Sorority Life-sponsored mandatory events.

Section V. Sorority Events

- A. Member chapters must attend all Panhellenic-sponsored functions, as well as any event deemed mandatory by the Fraternity and Sorority Life Coordinator, with at least 70% of the current chapter roster in attendance per semester. Chapters that fail to meet this requirement will be fined \$10.00 per member not present up to the 70%.
- B. When scheduling events all chapters must refer to Fraternity and Sorority Calendar to avoid scheduling events during any event deemed necessary or hosted by the NPC Executive Board. If Chapters fail to refer or notify the Fraternity and Sorority Life Advisor and schedule an event that creates conflict, the associated Chapter(s) will be fined \$50.

Section VI. Removal

For a member organization to be removed from the College Panhellenic Council the following procedure shall be followed:

- A. A chapter whose charter has been revoked from its national organization shall no longer be eligible to hold membership.
- B. A chapter whose recognition has been removed from the University shall not be eligible to hold membership.
- C. The College Panhellenic may recommend to the University to remove recognition status should a chapter defy the College Panhellenic and or university and or state/federal laws, rules, and



guidelines. The College Panhellenic shall need to have a 2/3 majority vote to make the recommendation.

Article IV. The Executive Board

Section I. Composition

The composition of the Texas A&M University – Kingsville College Panhellenic Council Executive Board shall be:

- A. President
- B. Vice President of Recruitment
- C. Vice President of Programming and Relations
- D. Vice President of Judicial Affairs
- E. Vice President of Public Relations
- F. Vice President of Academic Excellence
- G. Treasurer
- H. Secretary.

Section II. Duties of the Executive Board

The Executive Board shall administer routine business between meetings of the College Panhellenic Council and such other business as has been approved for action by College Panhellenic Council through the Secretary. The Executive Board shall also report all actions it has taken and record the action in the minutes of the meeting.

Section. III Regular Meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

- A. If it is necessary for an Executive Board member to miss any meeting, a written (email or text) must be submitted to the President and Advisor twenty-four (24) hours before the meeting, along with a report.

Section IV. Special Meetings

Special meetings of the Executive Board may be called by the President or Advisor when necessary and shall be called by them upon the written request of three members of the Executive Board.

Section V. Quorum

Two-thirds of the members of the Texas A&M University-Kingsville College Panhellenic Council Executive Board shall constitute a quorum for the transaction of business.

Section VI. Duties of Officers

The duties of the College Panhellenic Council Executive Board are as follows:

- A. The President shall:
 - 1. Call and preside at all meetings of the College Panhellenic Council as well as the Executive Board.



4. Coordinate all Greek events (Greek Week, Hazing Prevention Week, Library Relief Station, etc.) along with the Interfraternity Council Representative.
 5. Manage all College Panhellenic Council events (Month of the Scholar, International Badge Day, Advisor Appreciation Month, National Women's Health Week, etc.).
 6. Aid in the selection of Recruitment Counselors.
 7. Be familiar with the NPC Manual of Information and all governing documents of the College Panhellenic Council.
 8. Perform all other duties pertaining to this office and assigned by the President and/or the Panhellenic Advisor.
- D. The Vice President of Judicial Affairs shall:
1. Serve as committee chair of the Judicial Board, holding roundtables once a semester with each chapter's judicial and risk management chair.
 2. Keeping contact with all Chapters' Judicial proceedings and ensuring that they are receiving all necessary information.
 3. Maintain knowledge of proper risk management policies and procedures for the Panhellenic Council.
 4. Maintain knowledge of all NPC's policies and procedures.
 5. Select and train Judiciary Board representatives.
 6. Update and review the Bylaws and all other documents which rule over the College Panhellenic Council.
 7. Aid in the selection of Recruitment Counselors
 8. Perform all other duties pertaining to this office and assigned by the President and/or the Panhellenic Advisor.
- E. The Vice President of Public Relations shall:
1. Attend all Panhellenic and Executive Board meetings.
 2. Report directly to the President.
 3. Work with the Fraternity and Sorority Life Coordinator to coordinate and design publications to be distributed to incoming as well as current students.
 4. Work with the Vice President of Recruitment to coordinate and design the recruitment guide.
 5. Design marketing mater



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Article V. Voting and Election Policies



- A. If no active member of tenure is eligible or runs for the position, then newly initiated members may run for a position.
 - 1.



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To serve as the Panhellenic Council Representative or Alternative Representative for a Member Sorority,



Special meetings of the Panhellenic Council may be called by the Panhellenic Council President when necessary and shall be called by her upon the written request of no fewer than one-fourth of the member women's sororities of the Texas A&M University-Kingsville Panhellenic Council. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours before convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section IX. Means of Communication

The Panhellenic Council may conduct business at any meeting (regular or special) through the use of any means of communication by which all delegates participating may simultaneously hear one another and participate in the proceedings during the meeting.

Section X. Quorum

Two-thirds of the delegates from the member sororities of the Texas A&M University-Kingsville College Panhellenic Council shall constitute a quorum for the transaction of business.

Section XI. Vote Requirements

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
- B. A two-thirds vote of the Panhellenic Association shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.

Article VII. The Panhellenic Advisor

Section I. Appointment

The Panhellenic advisor of the Texas A&M University-Kingsville Panhellenic Council shall be appointed by The Texas A&M University-Kingsville administration.

Section II. Authority

The Panhellenic Advisor shall serve in an advisory capacity to the Texas A&M University - Kingsville Panhellenic Council. The Panhellenic Advisor shall have a voice but no vote in all meetings the

Revised



Section IV. Membership Recruitment Committee

The Membership Recruitment Committee shall consist of a chairman and one representative from each regular, provisional, and associate member. Alumnae advisors may attend meetings of the committee. The alumnae advisors shall have a voice but no vote. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Council before the end of the academic term preceding the membership recruitment period. After each membership recruitment period, the chairman of this committee shall present a full report including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from new members, potential new members who withdrew, each member organization, and chapter advisor.

Section V. Academic Excellence Committee

The Panhellenic Academic Committee shall consist of a chairman and one academic chair from each Panhellenic chapter. Alumnae advisors may attend meetings of the committee. This committee shall evaluate the chapter and all new members' cumulative GPA each semester and submit them for approval to the Panhellenic Council before the end of the academic term. The committee chairman should present a full report including recommendations and term goals to chapters.

Section VI. Other Committees

Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

Article IV. Finances

Section I. Fiscal Year

The fiscal year of the Texas A&M University-Kingsville Panhellenic Council shall be from September 1 to August 31.

Section II. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. Panhellenic Council membership dues shall be issued with a chapter charge from the National Panhellenic Conference and a per-member charge from the College Panhellenic Council.
 - a. The amount of dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
 - b. The dues of each Panhellenic Council member sorority shall be payable on or before September 15 and February 15.

Section III. Fees and Assessments

- A. Each full and associate member sorority shall pay dues each Fall and Spring semester. Dues will be set annually upon approval of the Panhellenic Council Budget.
- B. Chapter rosters are due within two weeks of completing recruitment (formal and informal). If the rosters are late, a \$10 fine will be imposed for each day they are late. Rosters will be used for dues, scholarships, and intramurals.
- C.



- a. Any chapter that fails to pay dues within 30 days will not be represented in recruitment publications, activities, events, or contracts until its account is paid in full. Additionally, any sorority failing to pay any account owed will lose room reservations, voting privileges, and status in Panhellenic Council.
- E. A regular or associate-member sorority is not required to pay for New Members/ Associate Members. If a regular or associate member sorority wishes to abstain from paying for New Members/Associate Members, then the sororities New Members/ Associate Members are not allowed to participate in any Panhellenic Council-sponsored events including any Panhellenic mandatory events.

Section IV. Contracts

Dual signatures of the President and Panhellenic advisor shall be required to bind the Texas A&M University-Kingsville Panhellenic Council on any contract.

Section V. Checks

All checks issued on behalf of the Texas A&M University – Kingsville Panhellenic Council shall bear dual signatures. The following shall be authorized to be one of the two required signatures, president and Panhellenic advisor.

Section VI. Payments

All payments due to the Texas A&M University-Kingsville Panhellenic Council shall be received by the treasurer, who shall record them. Checks for payments shall be made payable to the Texas A&M University-Kingsville Panhellenic Council.

Article X. Extension

Section I. Extension

Extension is the process of adding an NPC women’s sorority. The Texas A&M University-Kingsville Panhellenic Council shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Section II. Voting Rights

Only regular members of the Panhellenic Council shall vote on extension matters.

Article XI. Violation Resolution

Section I. Violation

Chapters shall be held accountable for the conduct of their collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules, and/or membership recruitment regulations of the Texas A&M University – Kingsville Panhellenic Council shall be considered a violation.

Section II. Informal Resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.



Section III. Judicial Process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The Texas A&M University – Kingsville Panhellenic Council shall follow all judicial procedures found in NPC Unanimous Agreement VII.

A. Mediation

- a. Mediation is the first step of the judicial process. The Texas A&M University – Kingsville Panhellenic Council shall follow all NPC Unanimous Agreements concerning the judicial process.

B. Judicial Board Hearing

- a. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

C. Appeal of Judicial Board Decision

- a. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenic Judicial Appeals Committee. The Texas A&M University-Kingsville Panhellenic Council shall follow all NPC Unanimous Agreements concerning the appeals process.

Article XII. Hazing

Per the Unanimous Agreements, NPC supports all efforts to eliminate hazing.

Article XIII. Inclusion Statement

Texas A&M University-Kingsville College Panhellenic Council does not categorically deny membership to an individual, based on race, color, religion, sex*, national origin, age, disability, marital status, military or veteran status, or political affiliation.

*Pursuant to 20 U.S.C. 1681(a)(6)(A), social fraternities and sororities may limit membership on the basis of sex.

Article XIV. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Texas A&M University-Kingsville College Panhellenic Council when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the Texas A&M University-Kingsville College Panhellenic Council may adopt.

Article XV. Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the Texas A&M University-Kingsville College Panhellenic Council by a two-thirds vote, provided the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input.

Article XVI. Dissolution

This College Panhellenic Council shall be dissolved when only one regular member exists at Texas A&M University-Kingsville. In the event of the dissolution, none of the assets of the Council shall be distributed

