



TEXAS A&M

UNIVERSITY



KINGSVILLE

100 UNIVERSITY BLVD

PHONE (361) 593-3207 • FAX (361) 593-3218

March 29, 2012

TO: Whom It May Concern:

RE: Texas A&M University-Kingsville Records Retention Schedule

Texas A&M University-Kingsville adopts the recertified Texas A&M University System  
Retention Schedule for A&M-Kingsville.

This action was effective upon the recertification of the Texas A&M System Record Retention  
Schedule by the Texas State Library and Archives Commission.

Questions concerning the schedule may be directed to George Weir, University Registrar,  
who serves as the Records Retention Officer for A&M-Kingsville.

Sincerely,